

SCHEDULE OF FEES 2017



TINTERN
GRAMMAR

SCHEDULE OF FEES: ELC – YEAR 12

YEAR LEVELS	TUITION FEE YEARLY / TERM	FIXED CHARGE YEARLY / TERM	TOTAL YEARLY / TERM	DISCOUNTED ANNUAL SCHOOL FEES / SAVING
ELC 3YO (2 day)	\$8,312 / \$2,078	-	\$8,312 / \$2,078	\$8,060 / \$252
ELC 3YO (3 day)	\$11,640 / \$2,910	-	\$11,640 / \$2,910	\$11,288 / \$352
ELC 3YO (Full Time)	\$16,620 / \$4,155	-	\$16,620 / \$4,155	\$16,120 / \$500
ELC 4YO (3 day)	\$11,640 / \$2,910	-	\$11,640 / \$2,910	\$11,288 / \$352
ELC 4YO (Full Time)	\$16,620 / \$4,155	-	\$16,620 / \$4,155	\$16,120 / \$500
Prep	\$15,900 / \$3,975	\$452 / \$113	\$16,352 / \$4,088	\$15,860 / \$492
Years 1 – 3	\$19,016 / \$4,754	\$512 / \$128	\$19,528 / \$4,882	\$18,940 / \$588
Years 4 – 6	\$21,484 / \$5,371	\$560 / \$140	\$22,044 / \$5,511	\$21,380 / \$664
Year 7	\$22,732 / \$5,683	\$720 / \$180	\$23,452 / \$5,863	\$22,748 / \$704
Year 8	\$23,812 / \$5,953	\$720 / \$180	\$24,532 / \$6,133	\$23,796 / \$736
Year 9	\$25,668 / \$6,417	\$852 / \$213	\$26,520 / \$6,630	\$25,724 / \$796
Years 10 – 11	\$27,012 / \$6,753	\$804 / \$201	\$27,816 / \$6,954	\$26,976 / \$840
Year 12*	\$27,012 / \$9,004	\$804 / \$268	\$27,816 / \$9,272	\$26,976 / \$840

*Year 12 annual tuition fees and charges are payable in advance in three equal instalments at the start of Terms 1, 2, and 3.

ANNUAL PAYMENT DISCOUNT

We offer a discount of 3% for payment of annual fees and charges if paid on or before 31 December of each preceding school year.

FAMILY DISCOUNT

Tintern Grammar is committed to educating the whole family. As such, families with multiple children attending Tintern Grammar concurrently are entitled to receive sibling discounts.

Families with two siblings receive a discount of 12.5% for the younger child. Families with three siblings receive a 12.5% discount for the second youngest child and a 30% discount for the youngest child. Families with more than three siblings attending Tintern Grammar concurrently receive a 12.5% discount for the second oldest child, a 30% discount to the third oldest and a 50% discount for subsequent younger siblings. Sibling discounts are applied to the net tuition (published tuition fee less any fee discounts, bursaries, or scholarships) fee only.

FIXED CHARGE

The fixed charge includes items such as some excursion travel costs, the school magazine, a student record book, a library identity card, literacy and numeracy tests, Junior School art charges, course outline books, class sets of books and photocopying, library, school photographs and first aid. GST is included where applicable, (eg photographs and the school magazine).

TERMS OF PAYMENT

For ELC to Year 11 inclusive, annual tuition fees and charges as above are payable in advance in four equal instalments, one at the start of each Term.

TERM COMMENCEMENT DATES 2017

Term 1	Wednesday 1 February
Term 2	Wednesday 19 April
Term 3	Tuesday 18 July
Term 4	Tuesday 10 October

TERM 4 CHARGES

Where necessary, at the end of the school year, an account will be sent to cover any sundry and extra-curricular charges incurred during Term 4.

SCHOOL ACCOUNTS

School accounts are normally posted two weeks prior to the beginning of each Term. The School Board, on an annual basis, determines school fees and charges for the following school year and parents are advised in Term 4. Accounts are payable within 14 days from the date of issue.

ADDITIONAL EXPENSES

These may include private music, tennis and speech lessons, uniform, text books, stationery and camps. Parents are responsible for payment of avoidable breakage or damage to school property caused by the student. The Principal may authorise particular expenditure (eg medical expenses, school materials) to be charged to the student account.

BUILDING FUND

Donations to the Tintern Building Fund are tax deductible and help to provide and maintain school buildings. Parents are invited to support the School Building Fund through regular donations.

LIBRARY FUND

Donations to the Tintern Library Fund are tax deductible and assist with the purchase of new books, publications and equipment to provide a modern resource centre for students.

METHODS OF PAYMENT

A number of payment options are available:

1. Billpay (BPAY) telephone and internet system - you will be asked to key in:

- the Biller Code 7823
- your customer reference number - this is the account number shown on your school fee statement at the top right hand side, next to the BPAY symbol
- the amount to be paid

2. Cheque, Cash or Money Order

Please make cheques payable to 'Tintern Grammar'. Payments can be made either in person at the Finance Office (between 8am and 4pm) or through the mail addressed to:

Accounts Office
Tintern Grammar
PO Box 26
Ringwood East Vic 3135

3. Direct Deposit Payments

When making payments, please use your customer reference number - this is the account number shown on your school fee statement at the top right hand side. Direct payments to our bank should be made as follows:

Bank	Westpac Banking Corporation
Bank Address	Main Street, Croydon Victoria 3136 Australia
School Account	Tintern Grammar
BSB No	033 044
Account No	121 876
Swift number	WPACAU2S (for international payments)

4. Credit Card

Credit Card Payment facilities are available. Parents wishing to pay by credit card should contact Finance for further details. Payments using Master Card or Visa will incur a surcharge. Tintern Grammar will include the surcharge in the amount processed.

TERMS AND CONDITIONS OF ENROLMENT

Accounts are payable within 14 days from the date of issue. A Late Payment fee of \$50 per student, per calendar month, may apply if a payment is not received by the School by the relevant due date and you may also be liable for any collection costs.

Billpay (BPay), Cheque, Direct Debit or Credit Card payment which is declined by the bank, for any reason, will attract an administration fee passed on by the financial institution.

The School may not permit a student to re-enter classes in a new Term when fees remain outstanding.

The School is entitled to withhold from releasing a student's results until their relevant school fees are paid.

Parents are responsible for payment for avoidable breakage or damage to school property caused by the student.

PLANNED ABSENCES

All planned absences, of a minimum of a Term, must be notified in writing in advance to the Principal.

A holding fee of 25% of the applicable year level is required if students take a leave of absence from their studies at Tintern Grammar.

If an enrolled student entering into the School does not take up a confirmed place until Term 2 or later, the family will be charged the holding fee.

For financial arrangements regarding the absence of students, contact the Admissions Manager on +613 9845 7768.

STUDENT ILLNESS

In the case of prolonged illness (one school Term or more), an application, including a medical certificate, may be made to the Admissions Manager for some remission of tuition fees.

WITHDRAWAL OF A STUDENT

One full Term is required as notice, in writing to the Principal, before the withdrawal of a student from the School. If the required notice is not given, a fee of up to one full Term's fees may be charged.

GLOSSARY

Term: Any given school year consists of four Terms, each Term is approximately three months long.

Semester: Any given school year consists of two Semesters. Terms 1 and 2 fall within Semester 1 and Terms 3 and 4 fall within Semester 2. A Semester is approximately six months long.

ENQUIRIES

ADMISSIONS OFFICE

Director of Admissions and Marketing: Mrs Marion Cape
T +61 3 9845 7768 E admissions@tintern.vic.edu.au

ADDRESS

Tintern Grammar
90 Alexandra Road
Ringwood East, Victoria 3135

FINANCE

Please contact the Finance Office with any enquiries about fee payment.

Business Manager: Mr Damien Horman
T +61 3 9845 7846 E businessmanager@tintern.vic.edu.au

Accounts Officer: Ms Debra Urquhart
T +61 3 9845 7814 E accounts@tintern.vic.edu.au