

Completing an Application Form is the first step in your child's educational journey at Tintern Grammar. We look forward to working closely with you and your family to support this important decision-making process.

We will acknowledge your application in writing and provide you with further information about our enrolment process.

Please complete the form in full and return to the Admissions Office with all the required attachments and AU\$100 non-refundable application fee.

If you have any questions, please contact us on:

+61 3 9845 7878  
admissions@tintern.vic.edu.au

[tintern.vic.edu.au](http://tintern.vic.edu.au)

## APPLICATION FORM

### Student Details

PLEASE USE BLOCK LETTERS

Surname: \_\_\_\_\_

Given Names: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Male  Female

Year level applying for: (eg. Year 3) \_\_\_\_\_

Year of entry: (eg. 2020) \_\_\_\_\_

#### Early Learning Centre Applicants Only:

If you are applying for the Early Learning Centre, please indicate your preferred class:

Please note that two and three day classes are on pre-determined and fixed days.

3 year old – 2 days

4 year old – 3 days

3 year old – 3 days

4 year old – 5 days

3 year old – 5 days

Will your child be continuing on to Prep at Tintern?  Yes  No

Please note that enrolment priority will be granted to those who will be continuing their education with the school.

Date of Birth: \_\_\_\_\_

Nationality: \_\_\_\_\_

Victorian School Number: (if known) \_\_\_\_\_

Religion: \_\_\_\_\_

Current school: (if applicable) \_\_\_\_\_

Current year level: \_\_\_\_\_

Language/s spoken at home: \_\_\_\_\_

Favourite subjects and interests: \_\_\_\_\_

Under which Visa/status will the student be studying

an Australian Citizen  a Permanent Resident  Migration  Student  
 Business

Please attach a copy of your child's Birth Certificate, Passport and Visa as proof of the above to this application if not an Australian citizen.

Student will reside with:

Both parents  Mother  Father  Homestay

Other – Please provide details: \_\_\_\_\_



Are both parents Australian Citizens?

Parent 1  Yes  No      Parent 2  Yes  No

*If No, please attach a copy of relevant Visa and Passport documentation.*

Is there a Court Order or Parent Plan in relation to this student?  Yes  No

*If Yes, please attach a copy.*

Please list all schools the student has previously attended and approximate attendance dates:

.....  
.....

### Medical Needs

Please list any medical needs your child might have: (eg. Asthma, Anaphylaxis, etc):

.....  
.....

### Learning Needs

Are you aware of any special learning needs your child might have?

Yes  No

If Yes, please provide details:

(eg. English as a second language integration, support program required in literacy or numeracy extension programs)

.....  
.....

Specialist reports available: (eg. Speech pathologist, Educational psychologist, WISC, etc)

Yes  No

*If Yes, please attach a copy.*

Please note in order to complete the enrolment process you need to provide all relevant documentation and specialist reports that are not more than two years old to the school. Failure to provide this will delay the enrolment process.

Tintern requires parents to provide details of all learning and behavioural needs during the application process as this assists us in ensuring that an appropriate program can be offered. Full and frank disclosure is required or the enrolment may be compromised.

I give permission for staff from Tintern to contact my current school for the purposes of completing the enrolment process:

Yes  No

*Please note that by ticking No, Tintern may require further information to complete the enrolment process.*

### Tintern Connections

Current family connections with Tintern (e.g. brother, sister, parent, cousins or relatives who have attended Tintern)

Name:

Name:

- Current Student
- Previous Student
- Future Student

- Current Student
- Previous Student
- Future Student

House: (if known)

House: (if known)

### Why have you chosen to apply at Tintern Grammar?

Please rank from 1 being the most important, to 5 being the least important.

- Family connection
- Resources and Facilities
- Location
- Recommendation of Friend
- School Model
- Class Size
- IB
- Academic Excellence
- Farm
- Nurturing Environment
- Focus on Individual Needs
- Sporting Programs
- Visual/Performing Arts Programs
- Music Programs
- Other:

### How did you hear about Tintern Grammar?

- Attended Information Morning/ Open Day
- Prospectus
- Website
- Newspaper Advertisement
- Online
- Radio
- Billboard
- Other:

## Other Family Connections Parents, cousins or other relatives who have attended Tintern

Full Name:	Full Name:
Maiden Name:	Maiden Name:
Relationship:	Relationship:
Final year at Tintern:	Final year at Tintern:

## Parent/Guardian Details

**Parent 1** Dr / Mr / Mrs / Miss / Ms / Rev

**Parent 2** Dr / Mr / Mrs / Miss / Ms / Rev

Surname:	Surname:
Given Names:	Given Names:
Home Address:	Home Address:
Postcode:	Postcode:
Postal Address:	Postal Address:
Postcode:	Postcode:
Home Phone: ( )	Home Phone: ( )
Mobile:	Mobile:
Work Phone: ( )	Work Phone: ( )
Email:	Email:
Occupation:	Occupation:
Employer:	Employer:
Relationship to student:	Relationship to student:

If parents/legal guardians live at separate addresses, please tick where correspondence should be sent:

Parent 1 / Legal Guardian    Parent 2 / Legal Guardian    Both

## Agent Details (for International students only)

If an applicant is being introduced by an approved agent please completed the following:

Name of agency	Work ( )( )
Contact name	Mobile
Address	Fax ( )( )
Postcode Country	Email
Telephone numbers	Official Stamp of Agent

## Billing Instructions

Name/s of person/s to whom accounts should be addressed:

Relationship to student:

Mailing address for accounts:

Postcode:

Residential address for accounts:

Postcode:

## Declaration by Parents / Guardians

We request that the above-named student be registered for enrolment at Tintern Grammar. We have read the Terms and Conditions of Enrolment (available on our website) and noted the contents. We jointly and severally agree to abide by these and other regulations from time to time in force at the School and to pay all fees and other monies falling due to the School in respect of the student enrolled. We have read and understood the Privacy Policy (available on our website) and, in making this application for enrolment, consent to the collection and disclosure of personal information and sensitive information as provided for by the Privacy Policy.

We will advise the School in writing of any changes to contact details or information in this application.

Please note that payment of the application fee to the school does not guarantee enrolment.

## Signature of both Parents/Guardians

This application requires the signature of both parents. If both signatures are not appended, the circumstances should be indicated.

Parent/Guardian 1 signature:

Parent/Guardian 2 signature:

Date:

Date:

### Checklist

Please submit this form, together with:

- Application fee (\$100 per student)
- Copy of Birth Certificate or Extract of Entry
- Copy of school reports for the last two years
- Copy of the most recent NAPLAN reports
- Copy of AEAS test results (International Students only)
- A copy of current Passport (International Students only)
- Proof of Visa (if applicable)
- Specialist reports (if required)
- Immunisation Status Certificate (Available from Medicare)

*Please note that from January 2016 under the 'No Jab, No Play' legislation, no student will be able to be enrolled into the Early Learning Centre without being fully vaccinated or is on a recognised catch-up schedule, or has a medical reason not to be vaccinated. Students enrolling into the Primary and Secondary school who are not vaccinated will be required to complete a Conscientious Objector Form.*

I/We enclose payment of the application fee of AU\$100 per student.

- Cheque    Mastercard    Visa

*Please note all credit card payments will attract a surcharge.*

Card Number

             

Expiry:

CCV:

Cardholder's Name (as shown on card):

Cardholder's Signature:

### Office Use Only

Student code

Student name

Debtor ID code

Year level

Year of entry

Application fee paid \$

- Cheque  
 Mastercard  
 Visa  
 Cash

***Please post this and the relevant documentation to:***

The Admissions Office  
Tintern Grammar  
PO Box 26  
Ringwood East VIC 3135  
Australia