



SCHEDULE OF FEES 2019

ELC TO YEAR 12

YEAR LEVELS	TUITION FEE YEARLY / TERM	FIXED CHARGE YEARLY / TERM	TOTAL YEARLY / TERM	DISCOUNTED ANNUAL SCHOOL FEES / SAVING
ELC 3YO (2 day)	\$8,684 / \$2,171	-	\$8,684 / \$2,171	\$8,420 / \$264
ELC 3YO (3 day)	\$12,164 / \$3,041	-	\$12,164 / \$3,041	\$11,796 / \$368
ELC 3YO (Full Time)	\$17,360 / \$4,340	-	\$17,360 / \$4,340	\$16,836 / \$524
ELC 4YO (3 day)	\$12,164 / \$3,041	-	\$12,164 / \$3,041	\$11,796 / \$368
ELC 4YO (Full Time)	\$17,360 / \$4,340	-	\$17,360 / \$4,340	\$16,836 / \$524
Prep	\$16,632 / \$4,158	\$452 / \$113	\$17,084 / \$4,271	\$16,568 / \$516
Years 1 – 3	\$19,740 / \$4,935	\$512 / \$128	\$20,252 / \$5,063	\$19,644 / \$608
Years 4 – 6	\$22,268 / \$5,567	\$560 / \$140	\$22,828 / \$5,707	\$22,140 / \$688
Year 7	\$23,788 / \$5,947	\$720 / \$180	\$24,508 / \$6,127	\$23,772 / \$736
Year 8	\$24,848 / \$6,212	\$720 / \$180	\$25,568 / \$6,392	\$24,800 / \$768
Year 9	\$26,736 / \$6,684	\$852 / \$213	\$27,588 / \$6,897	\$26,760 / \$828
Years 10 – 11	\$28,224 / \$7,056	\$804 / \$201	\$29,028 / \$7,257	\$28,152 / \$876
Year 12	\$28,224 / \$9,408*	\$804 / \$268	\$29,028 / \$9,676	\$28,152 / \$876

*Year 12 annual tuition fees and charges are payable in advance in three equal instalments at the start of Terms 1, 2, and 3.

ANNUAL PAYMENT DISCOUNT

The school offers a discount of 3% for payment of annual fees and charges if paid on or before 31 December of each preceding school year.

FAMILY DISCOUNT

Tintern Grammar is committed to educating the whole family. As such, families with multiple children attending Tintern Grammar concurrently are entitled to receive sibling discounts. Families with two siblings receive a discount of 15% for the younger child. Families with three siblings receive a 15% discount for the second youngest child and a 30% discount for the youngest child. Families with more than three siblings attending Tintern Grammar concurrently receive a 15% discount for the second oldest child, a 30% discount to the third oldest and a 90% discount for subsequent younger siblings. Sibling discounts are applied to the net tuition (published tuition fee less any fee discounts, bursaries, or scholarships) fee only.

GUARANTEED ENTRY INTO PREP

With the growing demand for Prep places at Tintern Grammar, we now provide an early option to secure a place in Prep for Early Learning Centre families. A \$500 Prep Security Deposit, paid when enrolling into our Early Learning Centre will guarantee placement into Prep (subject to school readiness) and will be offset against first year Prep tuition fees. However, if the place is not taken, the deposit is forfeited.

FIXED CHARGE

The fixed charge includes items such as some excursion travel costs, the school magazine, a student record book, a library identity card, literacy and numeracy tests, Junior School art charges, course outline books, class sets of books and photocopying, library, school photographs and first aid. GST is included where applicable, (eg photographs and the school magazine).

TERMS OF PAYMENT

For ELC to Year 11 inclusive, annual tuition fees and charges as above are payable in advance in four equal instalments, one at the start of each Term.

TERM COMMENCEMENT DATES 2019

- Term 1 Thursday 31 January - Years 7, 11 & 12 students and new students in Years 8, 9 & 10.
Friday 1 February - all students
- Term 2 Tuesday 23 April
- Term 3 Tuesday 16 July
- Term 4 Monday 7 October

TERM 4 CHARGES

Where necessary, at the end of the school year, an account will be sent to cover any sundry and extra-curricular charges incurred during Term 4.

SCHOOL ACCOUNTS

Fees and charges are billed in advance in four equal instalments. School accounts are normally posted two weeks prior to the beginning of each Term. The School Board, on an annual basis, determines school fees and charges for the following school year and parents are advised in Term 4. Accounts are payable within 14 days from the date of issue. A Late Payment fee of \$50 per student, per calendar month, may apply if a payment is not received by the School by the relevant due date and you may also be liable for any collection costs.

ADDITIONAL EXPENSES

These may include private music, tennis and speech lessons, uniform, text books, stationery and camps. Parents are responsible for payment of avoidable breakage or damage to school property caused by the student. The Principal may authorise particular expenditure (eg medical expenses, school materials) to be charged to the student account.

BUILDING FUND

Donations to the Tintern Building Fund are tax deductible and help to provide and maintain school buildings. Parents are invited to support the School Building Fund through regular donations. The School acknowledges donors by name, not amounts, in the School's Factis magazine, unless otherwise requested.

LIBRARY FUND

Donations to the Tintern Library Fund are tax deductible and assist with the purchase of new books, publications and equipment to provide a modern resource centre for students. The School acknowledges donors by name, not amounts, in the School's Factis magazine, unless otherwise requested.

TINTERN GRAMMAR ALUMNI

All students automatically become life members of the Tintern Grammar Alumni (TGA) following payment of the once off Life Membership fee of \$75.

METHODS OF PAYMENT

A number of payment options are available:

1. Billpay (BPAY) telephone and internet system - you will be asked to key in:

- the Biller Code 7823
- your customer reference number - this is the account number shown on your school fee statement at the top right hand side, next to the BPAY symbol
- the amount to be paid

2. Cheque, Cash or Money Order

Please make cheques payable to 'Tintern Grammar'. Payments can be made either in person at the Finance Office (between 8am and 4pm) or through the mail addressed to:

Accounts Office
Tintern Grammar
PO Box 26
Ringwood East Vic 3135

3. Direct Deposit Payments

When making payments, please use your customer reference number - this is the account number shown on your school fee statement at the top right hand side. Direct payments to our bank should be made as follows:

Bank	Westpac Banking Corporation
Bank Address	Main Street, Croydon Victoria 3136 Australia
School Account	Tintern Grammar
BSB No	033 044
Account No	121 876
Swift number	WPACAU2S (for international payments)

4. Credit Card

Credit Card Payment facilities are available. Parents wishing to pay by credit card should contact Finance for further details. Payments using Master Card or Visa will incur a surcharge. Tintern Grammar will include the surcharge in the amount processed.

TERMS AND CONDITIONS OF ENROLMENT

Billpay (BPay), Cheque, Direct Debit or Credit Card payment which is declined by the bank, for any reason, will attract an administration fee passed on by the financial institution.

The School may not permit a student to re-enter classes in a new Term when fees remain outstanding.

The School is entitled to withhold from releasing a student's results until their relevant school fees are paid.

Parents are responsible for payment for avoidable breakage or damage to school property caused by the student.

PLANNED ABSENCES

All planned absences, of a minimum of a Term, must be notified in writing in advance to the relevant Head of School.

A holding fee of 25% of the applicable tuition fee is required if students take a leave of absence from their studies at Tintern Grammar.

If an enrolled student entering into the School does not take up a confirmed place until Term 2 or later, the family will be charged the holding fee.

For financial arrangements regarding the absence of students, contact the Business Manager.

STUDENT ILLNESS

In the case of prolonged illness (one school Term or more), an application, including a medical certificate, may be made to the Business Manager for some remission of tuition fees.

WITHDRAWAL OF A STUDENT

One full Term is required as notice, in writing to the Principal, before the withdrawal of a student from the School. If the required notice is not given, a fee of up to one full Term's fees may be charged.

GLOSSARY

Term: Any given school year consists of four Terms, each Term is approximately three months long.

Semester: Any given school year consists of two Semesters. Terms 1 and 2 fall within Semester 1 and Terms 3 and 4 fall within Semester 2. A Semester is approximately six months long.

ENQUIRIES

ADMISSIONS OFFICE

T +61 3 9845 7878 E admissions@tintern.vic.edu.au

ADDRESS

Tintern Grammar
90 Alexandra Road
Ringwood East, Victoria 3135

FINANCE

Please contact the Finance Office with any enquiries about fee payment.

Business Manager: Mr Damien Horman
T +61 3 9845 7846 E businessmanager@tintern.vic.edu.au

Accounts Officer: Ms Debra Urquhart
T +61 3 9845 7814 E accounts@tintern.vic.edu.au

