

OVERSEAS STUDENTS REFUND POLICY

Purpose

Tintern Grammar believes that every student has the right to receive a refund of fees paid in the event that the enrolment of the Student does not continue.

Tintern Grammar collects fees in accordance with requirements under ESOS legislation.

This includes not receiving more than 50% of the student's total tuition fees for a course before the student has begun the course, unless the student or person responsible for paying tuition fees has chosen to pay more than this amount.

Information on tuition and non-tuition fees payable and Tintern Grammar's fees and refund policy is provided to parents prior to enrolment and is part of the written agreement between the parents and the School.

Student Default

Tintern Grammar refunds course fees in accordance with requirements under ESOS legislation.

In the event that the terms of this Refund Policy for Student default proves to be non-compliant with Australian law, a full refund of any unused tuition fees* received by the School with respect to the student will be made within the period of four weeks after the day of student default.

* Refund calculations are prescribed by a Legislative Instrument- Education Services for Overseas Students (Calculation of Refund) Specification 2014: <http://www.comlaw.gov.au/Details/F2014L00907>

School Fees and Refund Policy are included in the following school documentation:

- a) Enrolment Agreement
- b) International Schedule of Fees

A student default term is if the student is refused a visa or if the written agreement is no longer valid.

Provider Default

In the event the provider defaults on the terms of this policy, the Business Manager is responsible for administering refunds owing within 14 days after the default day of provider default (the provider obligation period).

Term definitions

The "Estimated Total Course Cost" is the combination of estimated compulsory tuition and non-tuition fees. This appears under "Course Details" in the registered provider's information on PRISMS.

APPROVAL

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Owner: Rae Byrom