

Volunteer Registration & Induction Process

Volunteering at Tintern Grammar

Tintern Grammar celebrates a long and rich tradition of volunteer support and involvement which enriches and expands the opportunities for learning and engagement across our community. Volunteers make a considerable contribution to the School community by giving their time and sharing their skills and expertise with others. Tintern has a strong sense of community with links across activities that bring the school together throughout the year.

The school community of parents, alumni and friends are dedicated to providing students with the best possible education. The school is grateful for their time and commitment to our shared purpose.

Without volunteers, our school community would not be what it is today. Many of our services depend on volunteers and would not be able to operate effectively without the commitment of the volunteers who dedicate their time, energy and knowledge. Volunteers can be involved in a wide range of activities at Tintern Grammar.

Listed below are a few of our major events and activities which our community/ groups co-ordinates for the benefit of our students:

- Tintern Parent Group (TPG) Annual Trivia Night
- Friends of Equestrian-Interschool Horse Trials
- Friends of Music Jazz Night
- TPG Mother's Day and Father's Day Stalls
- Friends of Music: Munch with the Musos
- Tintern Grammar Alumni (TGA) Care packages to Year 12 students
- Friends of Equestrian: Equestrian Clinics
- Tintern Old girls Association (TOGA) Annual Golf Day
- TPG Frank Green Fundraiser
- TPG Community fun day
- Open Day and Giving Day

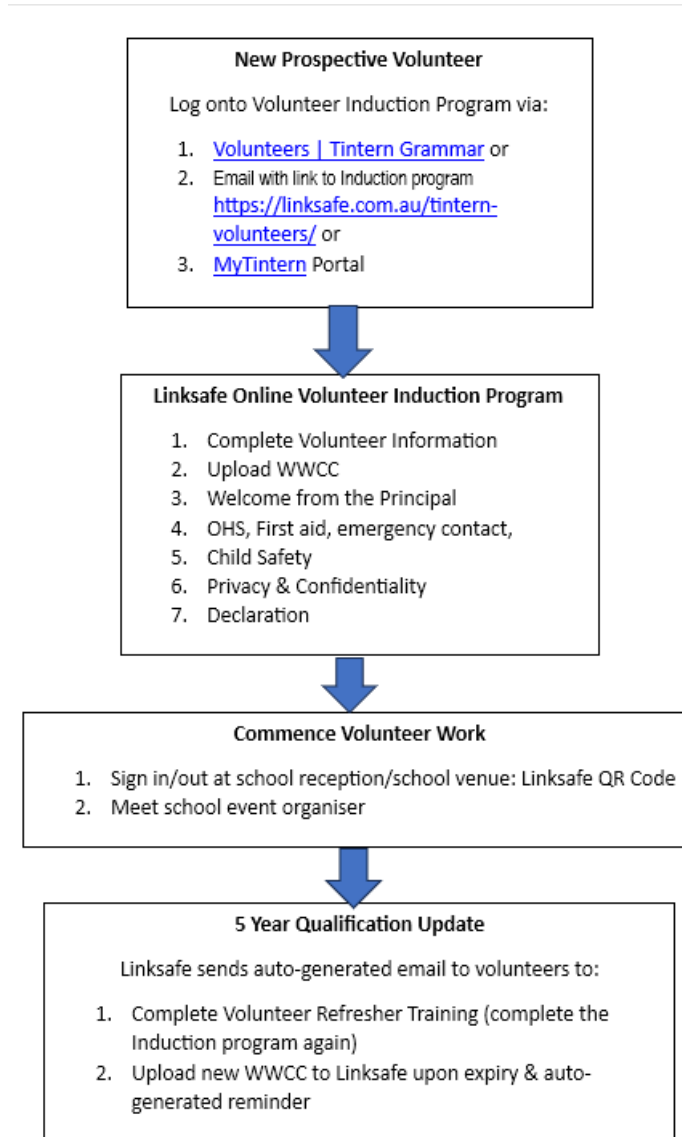
Who is a Volunteer?

A Tintern Grammar volunteer is a person who works without payment or financial reward. Volunteers may be members of the parent/carer body, from the wider School or local community. Examples of volunteers may include classroom & excursion helpers; parents of Tintern and others who are regularly on site; people who assist with sports training and sporting events; and helpers assisting with School stalls, productions, performances and events.

Volunteer Registration & Induction

To manage the on-site safety of our volunteers as well as the welfare of our students, all volunteers at Tintern must register on-line and complete a short induction.

The Process to Become a Tintern Grammar Volunteer



Working With Children Check (WWCC)

All Volunteers at Tintern must undergo a Working with Children (WWCC) check unless they hold a valid exemption. You can apply for a WWCC card via [Working with Children Check \(service.vic.gov.au\)](http://Working with Children Check (service.vic.gov.au)).

You will need to complete this process before you register as a Tintern Volunteer. All Volunteers should nominate Tintern on their WWCC profile as the organisation where they will be doing child-related work. If you currently hold a valid WWCC you can apply for a digital version of the card at [Working with Children Check \(service.vic.gov.au\)](http://Working with Children Check (service.vic.gov.au))

If you have a digital card you may display a digital version of the card on the Service Victoria app or you may carry a physical copy of the card.

How to Register

The Tintern Grammar Volunteer Induction Portal is available via:

1. The Tintern Grammar website at: [Volunteers | Tintern Grammar](#) or:
2. <https://linksafe.com.au/tintern-volunteers/>

Volunteer registration is a two-step process:

1. PIN Registration
2. Induction Volunteer Registration

All volunteers need to provide their contact details, select areas they are interested in volunteering, upload a recent photo and provide a photo/scan of their Working with Children Check (WWCC) or evidence of their exemption from a WWCC.

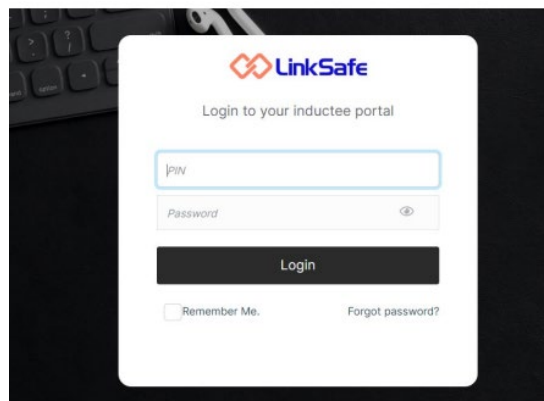
Volunteers must complete an online induction course which should take approximately 30 minutes. The course covers your obligations as a volunteer, important information about child protection and occupational health & safety. Following the completion of the steps above you will receive a PDF file containing your Volunteer Card which shows your Volunteer PIN under the QR Code.

Check-in and Check-out

All Volunteers must check-in using Tintern Grammar Visitor System when they arrive on-site, and check-out again when they leave. Our Visitor System entry points are located at the main Reception. Registered volunteers can check in/out by scanning the QR code on their Volunteer Card or entering their PIN.

Accessing Your Volunteer Details

Once you have registered as a Tintern Grammar Volunteer you can access your Volunteer Details via the LinkSafe Inductee Login Portal: <http://www.inducteeportal.linksafe.com.au>



Once you have logged in you can update your details or change your photo. You can also request another copy of your Visitor ID card (as highlighted below). The ID card will be immediately emailed to you.

- Inductions
- Clients
- Credentials
- Claim PINs
- Change password
- My details
- Logout

Inductions

Client
Tintern Grammar - Volunteer Registration

Filter: **ALL** TAKEN NOT TAKEN

Induction	Status	Expiry	Actions
Volunteer Induction	Valid	02/10/2024	Download certificate Apple/Google Wallet

Showing 1 to 1 of 1 entries

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Sign-in and Sign-out

Remember to sign-in as a Volunteer when you arrive on site using your PIN or QR Code. It is important that you also remember to sign-out when you leave.

Further Information

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